

Report Period: Aug 23- Sept 6

Summary of Progress in this Period

Determined the roles for the project. Discussed the expectations for everyone. Discussed the individual-team assignment. Performed initial reach out to client. First Team Meeting

Pending Issues

We have yet to receive return email from the client. Project scope is not fully understood.

Plans for Upcoming Reporting Period

Continue reach out to client. Begin brainstorming process for design of our group project. Work to assign people with tasks and deliverables.
